

HCNNC

HISTORIC CULTURAL NORTH NEIGHBORHOOD COUNCIL

CHINATOWN • EL PUEBLO • SOLANO CANYON • VICTOR HEIGHTS



Monday, March 24, 2025

5:00 p.m. - 7:00 p.m.

Regular Board Meeting

MINUTES - Approved 04/28/2025

通用董事會會議 • Reunión de la Junta

In-person Meeting

Chinatown Branch Library

639 N. Hill St., Los Angeles, CA 90012

Supporting Documents for meeting are at <https://bit.ly/HCNNC-03-24-2025-Bd-Docs>.

1. Call to Order & Roll Call

Meeting called to order by Chair Phyllis Ling at 5:02 pm. Cantonese interpreters were present. Roll call taken by Secretary Miho Murai.

Present during Roll Call: Miho Murai, Katelyn Kim, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Daniel Reza, Bill Chin, Patrick Chen, Shirley Oaks, and Phyllis Ling

Absent: Huiling Cai, Garrett Quon, Mei Wah Lau

Public: 11 people, including Gabriela Agarie (CD1) and Susana Cervantes from Mayor's Office; additional 2 people came around 6 pm

At Roll Call, we had 12 members present and 3 absent. Quorum was established.

Huiling Cai arrived at 5:22 pm.

2. General Public Comment on Non-Agenda Items (Up to 2 minutes max per speaker)

Stephanie Campbell from LA State Parks – there is an event calendar online. Some events include Art in the Park with Xochitl on Wednesdays from 3 pm to 5 pm; Yoga on Wednesdays at 5 pm; Farmers' Market on Thursdays; April 13 – Bob Barker Marionette Theatre

3. Consent Calendar (Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The consent calendar can be approved in one action, rather than filing motions on

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each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)

- 3.1. Discussion and possible action to approve the Draft Meeting Minutes of the Historic Cultural North NC Regular Board Meeting of [February 24, 2025](#).
- 3.2. Discussion and possible action to approve the Monthly Expenditure Report ([MER](#)) for February 2024.

Valerie Hanley made a motion; seconded by Wing Ho; Yes: Miho Murai, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Daniel Reza, Bill Chin, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Ineligible: Katelyn Kim; **MOTION PASSED (11-0-0-1)**

No Public Comment

4. GOVERNMENT REPORTS

- 4.1. Public Safety - None
- 4.2. City Council and Mayor's Representatives – Gabriela from CD 1 – shortens process to get alcohol permits; still looking for community leaders to be liaisons; there will be three CARE sweeps in late March/April; Daniel Reza – thinks that private owners should have to pay for clean up and not the City; Patrick Chen – was wondering what CD1 is doing to protect small businesses; the owners are not treating them well [she said that he can send information to her and she will have a case manager follow up]; Bill Chin asked about 1111 W. Sunset – there is a hole in the fence and there is a homeless encampment that has been there for the last two months; there is still a lot of trash on Beaudry; No Public Comments

Susana Cervantes from Mayor's Office – covers CD1; brought some KYR cards; have been heavily involved with the fires; County did homeless count – homeless is down for the first time in six years; crime has also gone down;
susana.cervantes@lacity.org

No Public Comment

- 4.3. Other Area Representatives – Karen Linares-Luna from Senator Maria Elena Durazo's office introduced herself.
- 4.4. Government Departments/Agencies, including Department of Neighborhood Empowerment – None (Jose was not present)

5. Officer's Reports

- 5.1. **Chair's Report** - Update on [Council File #15-0989-S47](#) and board vacancy.

Phyllis Ling reported on the Council File. We have a board vacancy (Chinatown Resident). We will send announcements next month. We need to reschedule May's board meeting since it falls on Memorial Day.

5.2. Secretary's Report - Report on board member attendance.

Secretary Miho Murai reported on board member attendance. As of today, the following absences have been reported: Katelyn Kim (1), Garrett Quon (3), Huiling Cai (2), Phyllis Ling (1), Mei Wah Lau (3), and Wing Ho (2). This only includes absences from regular meetings since March 2024 and does not include absences from special meetings.

No public comment.

5.3. Treasurer's Report - Report on HCNNC's budget.

5.3.1. Discussion and possible action to amend [HCNNC's 2024-2025 fiscal year budget](#).

Valerie Hanley reported that we will be moving \$2,500 from Elections and Business Cards to translations and meeting locations.

Paul Hanley made the motion; seconded by Xochitl Manzanilla. Yes: Miho Murai, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Patrick Chen, Shirley Oaks, Phyllis Ling; Abstain – Bill Chin; Ineligible: Katelyn Kim;
MOTION PASSED (11-0-1-1)

No Public Comment

Miho Murai asked how much money was spent on translations so far - \$8,450; Miho Murai asked whether the Mayor's Office or CD1 can help out with the translation expenses; Susana stated that the Mayor's office does not have discretionary funds but she can ask to see what resources are available and will follow up with us; she said she could also follow up with Gabriela Agarie from CD1.

6. Liaison Reports

6.1. LANCC - Los Angeles Neighborhood Council Coalition - [3/1/2025 Meeting](#)

Phyllis Ling reported that at the LANCC meeting there was a presentation from Our Neighborhood Voices regarding a proposal for a state ballot initiative to bring zoning/planning to local government. Also, there was a presentation by LANCSA regarding home electrification. Finally, there was a discussion of term limits and NC youth seats in response to a study done by the City Council on these topics.

6.2. LANCSA - Los Angeles Neighborhood Council Sustainability Alliance

Katelyn Kim reported that at the LANCSA meeting there was a discussion about community outreach on sustainability; there was nothing that HCNNC needs to act on.

7. Report from HCNNC's Ad Hoc Election Committee.

- 7.1. Discussion and possible action to approve the expenditure of up to \$1000 for rental of Alpine Recreation Center for the special joint Board/Ad Hoc Election Committee meeting and Candidate Forum. Date/time are to be determined, between April 7 and April 12.

Daniel Reza reported that there are 16 candidates. Some seats are not opposed (2) and some seats do not have any candidates (1).

Miho Murai stated that the Alpine Recreation Center will likely not charge a fee. However, we will not know until the permit application has been submitted. We considered the Chinatown Library but it has limited availability and capacity. This expenditure motion will not lock us in, we just need to approve the expenditure in case we are charged a fee. The NC ballot box is inside the Chinatown Library.

Daniel Reza made the motion; motion was seconded by Valerie Hanley. Yes: Miho Murai, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chen, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Abstain – None; Ineligible: Katelyn Kim; **MOTION PASSED (12-0-0-1)**

Discussion:

Dan: Can this be a zoom meeting? Seems expensive.

Phyllis: Some members might not be tech savvy. Might need interpretation. Can be done over zoom as well.

Paul: A moderator can assist with fielding questions.

Katelyn: Maybe have the candidates meet in one room but do the forum virtually.

Miho: Might be able to use the other side of Alpine Rec Center - probably won't be charged.

- 7.2. Discussion and possible action to approve the expenditure of up to \$500 to Staples to print postcards and flyers for HCNNC's candidate forum. [Estimates and draft postcards/flyers here.](#)

Valerie Hanley made the motion; seconded by Wing Ho; Yes: Miho Murai, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chen, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Abstain – None; Ineligible: Katelyn Kim; **MOTION PASSED (12-0-0-1)**

Miho Murai was wondering if we make large amounts of flyers who would be passing them out. Miho Murai thought it might be more effective to put a simple sticker of the candidate forum on the Get Out the Vote flyers. Phyllis Ling stated that the candidates have been informed of the opportunity to pick up get out the vote flyers.

8. Office Expenditures

- 8.1. Discussion and possible action to approve the expenditure of up to \$150 to renew HCNNC's Canva Pro license for one year.

Patrick Chen requested to move item 8 to after the NPGs. No objections.

Valerie Hanley made the motion; seconded by Daniel Reza. Yes: Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chin, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Abstain – None; Ineligible – None; **MOTION PASSED (11-0-0-0)**

- 8.2. Discussion and possible action to approve the expenditure of up to \$250 to renew HCNNC's Zoom license for one year and to approve account holders.

Wing Ho made the motion; seconded by Valerie Hanley. Yes: Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chin, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Abstain – None; Ineligible – None; **MOTION PASSED (11-0-0-0)**

9. Community Impact Statements

- 9.1. Discussion and possible action to approve a community impact statement in support of Council File [#21-1395-S1](#) to begin the process of creating new procedures and protections to ensure community safety and public well-being for residents in LA who live on or near unplugged oil wells. Draft community impact statement [here](#).

Phyllis Ling stated that we have a draft CIS in the google drive. Nico, Chapter Chair, and Vijay from Sunrise Movement; see Slide Deck; Historic LA City Oil Field is one of the oldest oil fields and is located near Victor Heights. They would like us to file a CIS in support of the motion introduced in CF-21-1395-S1 which asks the Board of Public Works' Office of Petroleum and Natural Gas Administration and Safety to report on recommendations on instituting best practices relative to oil and gas uses in the land use regulatory process. CIS is located in the Google Drive. Patrick Chen drafted the CIS, not the presenters.

Phyllis Ling asked if part of the motion would make the information more accessible. [Yes, there would be public advisory about oil wells.]

Miho Murai made a motion to approve the CIS; seconded by Patrick Chen

Paul Hanley made a motion to amend the CIS to remove environmental racism. Otherwise, he would support the CIS. Valerie Hanley seconded the amendment. Patrick Chen suggested changing it to environmental harms. Valerie Hanley suggested environmental neglect. Bill Chen suggested environmental hazards. Agreed to neglect. Changing the last word from racism to neglect.

Christopher, Public Comment – thinks that racism is real

Christopher, Public Comment – suggested historic environmental racism

Daniel Reza stated that this is a CIS that supports the work that they are doing and racism is covered in their work.

Xavier from Chinatown, Public Comment – wanted to know why they wanted the word racism to be removed; he thinks it needs to be included

Valerie Hanley stated that they want to make their statement about everyone and about all communities. She thinks that if we use buzz words like racism it may cause a viral reaction.

Verbal vote regarding amendment – yes – everyone said yes; no (Miho); motion passes.

Miho Murai made a motion to approve the CIS; seconded by Patrick Chen; Yes: Miho Murai, Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chen, Patrick Chen, Shirley Oaks, Phyllis Ling; Katelyn Kim; No – None; Abstain – None; **MOTION PASSED (13-0-0)**

10. Neighborhood Purpose Grants

- 10.1.** Discussion and possible action to approve a neighborhood purpose grant for up to \$4750 to “BeautifyLA” for cleanup and beautification projects in Solano Canyon and Victor Heights. [Application here.](#)

Mark Ragan from Beautify LA – reached out to HCNNC in October 2024; their needs have changed; they are now asking for \$2,000 for a project in the Victor Heights area. See NPG. May 3, 10, 24, and June 7 – for trash clean ups and graffiti removal. He will report back to NC with results.

Miho Murai asked whether the funding would be used to remove the homeless encampments or to do clean up. He stated that they would be doing clean up, doing an educational event, and cleaning up graffiti. He stated that they would report illegal activities.

Phyllis Ling doesn't think we can approve this without an updated NPG.

Miho Murai agrees and thinks we cannot approve this NPG without a new NPG and more specification about the event. Miho Murai made a motion to table this NPG. Seconded by Patrick. Verbal motion to table – yes – Miho, Patrick; nos – all others

Daniel Reza amended NPG to be \$2,000; seconded by Paul Hanley; Yes: Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley, Huiling Cai, Daniel Reza, Bill Chen, Shirley Oaks, Phyllis Ling; No – Miho Murai, Patrick Chen; Abstain – None; Ineligible – Katelyn Kim; **MOTION PASSED (10-2-0-1)**

Bill Chin would like to increase the amount. He asked if he has spoken to CD1. No Public Comment.

Paul Hanley made a motion to extend the meeting for 15 minutes; seconded by Valerie Hanley. Unanimous yes.

Katelyn left at 7:05 pm; Miho Murai left at 7:05 pm.

- 10.2.** Discussion and possible action to approve a neighborhood purpose grant for up to \$5000 to “PESA” (Parents, Educators/Teachers & Students in Action) to support vulnerable youth within the boundaries of Historic Cultural North Neighborhood Council area with needed supplies. [Application here.](#)

Seymour Amster from PESA presented the NPG. He stated that the city contracts to provide vocational training to youth - 20 youth in the HCNNC area. He is expecting more program participants. He is requesting funds to pay for supplies such as groceries to engage the students and families with the program.

Discussion

Valerie: We currently only have \$1,000 right now, may have more later, suggested reapplication for remaining funds.

Seymour: Funds would only be used on residents in this area.

Bill: Is money being used for transportation? Seymour: No

Paul Hanley made a motion to approve the NPG for \$1,000; motion was seconded by Daniel Reza. Yes: Xochitl Manzanilla, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley,

Huiling Cai, Daniel Reza, Bill Chin, Patrick Chen, Shirley Oaks, Phyllis Ling; No – None; Abstain – None; Ineligible – None; **MOTION PASSED (11-0-0-0)**

- 11.** Discussion on a proposal for HCNNC to sponsor a CERT (Community Emergency Response Team) class at the Chinatown Library for the HCNNC board and community members to attend.

Daniel Reza will follow up at the next meeting.

12. Reports from the Area Representatives:

- 12.1.** Chinatown – 1813 Alpine Street – Public Comment – Problems with safety
- 12.2.** El Pueblo de Los Angeles – Blessings of the Animals – April 19, 2025
- 12.3.** Solano Canyon – Dodger’s Opening Day – Thursday, March 27, 2025
- 12.4.** Victor Heights – Bill Chen – shout outs to constituents for showing up; Shirley Oaks - at the Figueroa Terrace intersections, there are juveniles listening to loud music. Call the police and they patrol once a week, don't come after midnight. Wants police to come to the meeting to talk about this issue. Cannot sleep until 3 am. Phyllis Ling suggested that we write a request for action letter. Daniel Reza suggested that the senior lead officer should come to our meeting.

13. Announcements

Bill Chin asked whether the candidates will be informed of the candidate forum. Daniel Reza and Miho Murai will coordinate that.

- Adjournment –

Meeting adjourned at 7:26 pm.

OFFICERS	Phyllis Ling	Wing Ho	Patrick Chen	Miho Murai	Valerie Hanley
	Chair	1st Vice-Chair	2nd Vice-Chair	Secretary	Treasurer

– NEIGHBORHOOD REPRESENTATIVES –

Mei Wah Lau - Chinatown At-Large Business Owner/ Employee/ Non-Profit/ Property Owner
Garrett Quon - Chinatown Business Owner/ Employee
Wing Ho - Chinatown Non-Profit
Xochitl Manzanilla - Chinatown Residential
Vacant Seat - Chinatown Residential
Edward Flores - El Pueblo At-Large Business Owner/ Employee/ Non-Profit/ Property Owner
Valerie Hanley - El Pueblo Business Owner/ Employee
Paul Hanley - El Pueblo Non-Profit

Phyllis Ling - Solano Canyon Business Owner/ Employee/ Non-Profit/ Property Owner
Huiling Cai - Solano Canyon Residential
Daniel Reza - Solano Canyon Residential
Shirley Oaks - Victor Heights Business Owner/ Employee/ Non-Profit/ Property-Owner
Bill Chin - Victor Heights Residential
Patrick Chen - Victor Heights Residential
Katelyn Kim - At-Large Youth
Miho Murai - At-Large
Vacant Seat - At-Large

