

HCNNC



HISTORIC CULTURAL NORTH NEIGHBORHOOD COUNCIL CHINATOWN • EL PUEBLO • SOLANO CANYON • VICTOR HEIGHTS

Regular Board Meeting Minutes, Monday, July 24, 2023
Minutes Approved October 23, 2023

Document copies were available at <https://drive.google.com/drive/folders/14HnBTUecUXFIzUzzZLyHGHbRPFK-DHI>.

HCNNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

1. CALL TO ORDER & ROLL CALL.

A duly noticed Meeting of the Historic Cultural North Neighborhood Council ("HCNNC") Board of Directors was held on Monday, July 24, 2023. Jose Galdamez, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org], called the meeting to order at 5:04 p. m. and explained procedures. Translation interpreters were available. Roll Call was taken by Treasurer Valerie Hanley. Sixteen of the 17 Board Members were present at the Roll Call: Jen "Charlie" Seto, Miho Murai, Xochitl Manzanilla, Ne Hung Hom, Garrett Quon, Wing Ho, Mei Wah Lau, Edward Flores, Valerie Hanley Paul Hanley, Huiling Cai, Daniel Reza, Phyllis Ling, Bill Chin, Patrick Chen and Yuval Bar-Zemer. The HCNNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at <https://empowerla.org/hcnncc>), so the Board could take such votes. All 17 of the 17 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: approximately 12 Stakeholders and Guests.

2. General Public Comment on Non-Agenda Items.

Gary Benjamin, [representing the 1401 N. Main St. restaurant and food market project], described the project. They "talked to the local school across the street," did some "door-to-door outreach" and talked with the Police. They "encountered a lot of support, some concerns . . . We do intend to come back."

A Solano Canyon-area attendee requested that this meeting location be changed.

3. GOVERNMENT REPORTS.

a. Public Safety

L.A. City Fire Department Chief Thomas Raymond gave statistics and encouraged contacting him with questions.

b. City Council Representative

Jorge Plascencia, Field Deputy for L.A. City District One Councilmember Eunisses Hernandez [213-473-7001; Jorge.Plascencia@LACity.org; <http://CD1.LACity.org>], was not present; there was no report.

c. Government Departments/Agencies, including Department of Neighborhood Empowerment.

Mr. Galdamez described the Saturday, September 23rd Congress of Neighborhoods in-person at City Hall; it's open to the public, with workshops, breakfast and lunch provided, City services information and more. Board Member training videos are available at <https://empowerla.org/workshops-trainings>.

4. Liaisons Reports.

Ms. Murai reported regarding LANCC [Los Angeles Neighborhood Councils Coalition; LANCC@EmpowerLA.org; www.LANCC.org].

Board Member Mariela Cruz-Suarez arrived at 7:17, making all 17 Board Members present (the HCNNC quorum is nine).

Ms. Murai indicated that she was willing to turn over the Liaison opportunity. LANCC usually meets on first Saturday mornings.

5. Installation of newly-elected Board of Directors (Oath of Office).

Mr. Galdamez led the Board in reading aloud the Oath. He will be available to help.

6. Discussion and Possible action to elect new Executive Officers:

a. Chair

Ms. Hanley nominated Phyllis Ling, who accepted the nomination. Wing Ho was nominated by Mei Lau. Wing Ho accepted the nomination. Motion to consider both candidates was made by Valerie Hanley and seconded by Yuval Bar-Zemer. Ms. Ling and Mr. Ho made statements. Ms. Ling received 11 votes; Mr. Ho received six votes. Phyllis Ling was **ELECTED** as Chair by a roll call vote.

Mr. Galdamez turned over the Presiding Officership to Ms. Ling at this time.

b. Vice Chair #1

Daniel Reza nominated Wing Ho. Miho Murai nominated Patrick Chen. Both candidates accepted the nominations. Motion to consider both candidates was made by Valerie Hanley and seconded by Mr. Bar-Zemer. Mr. Ho and Mr. Chen

made statements. Mr. Ho received nine votes; Mr. Chen received eight votes. Wing Ho was **ELECTED** as Vice-Chair #1 by a roll call vote.

c. Vice Chair #2

Miho Murai nominated Patrick Chen for the position. Mr. Chen accepted the nomination. There were no other nominations. Motion to approve Patrick Chen as Vice Chair #2 was made by Ms. Hanley and seconded by Mr. Bar-Zemer. Patrick Chen was **ELECTED** as Vice-Chair #2 by a roll call vote with 15 in favor (“Yes” or “Aye”); zero opposed; two abstained.

d. Secretary

Ms. Ling nominated Miho Murai, who accepted the nomination. Motion to approve Miho Murai as Secretary was made by Yuval Bar-Zemer and seconded by Ms. Hanley. Ms. Murai made a statement. Miho Murai was unanimously **ELECTED** as Secretary by a roll call vote with all 17 in favor (“Yes” or “Aye”); zero opposed; zero abstained.

e. Treasurer

Valerie Hanley nominated Paul Hanley. Paul Hanley accepted the nomination. Valerie Hanley was nominated, but declined because the HCNNC’s bylaws do not allow her to continue being Treasurer after 2 years. There were no other nominations. Motion to approve Paul Hanley as Treasurer was made by Yuval Bar-Zemer and seconded by Edward Flores. Paul Hanley was unanimously **ELECTED** as Treasurer by a roll call vote with all 17 in favor (“Yes” or “Aye”); zero opposed; zero abstained.

7. Discussion and possible action appointment of Financial Officers of the Board.

a. Neighborhood Council Bank Card Holder.

It was noted that Miho Murai has been the Bank Card Holder. Mr. Reza nominated Miho Murai as Bank Card Holder and Phyllis Ling as the Second Card Holder; they accepted the nominations that were seconded by Mr. Hanley. Miho Murai was unanimously **ELECTED** as Bank Card Holder and Phyllis Ling as Second Card Holder by a roll call vote with all 17 in favor (“Yes” or “Aye”); zero opposed; zero abstained.

b. Second Card Holder (optional).

See above Item #7. a.

c. Second Signer.

It was noted that Mei Wah Lau has been the Second Signer. Mr. Ho nominated Mei Wah Lau as Second Signer and Phyllis Ling as the Alternate; they accepted the nominations that were seconded by Mr. Bar-Zemer. It was recommended that only Executive Committee Members be Bank Card Signers. Mei Wah Lau was

ELECTED as Second Signer and Phyllis Ling as Alternate by a roll call vote with 16 in favor (“Yes” or “Aye”); one opposed (“No” or “Nay”); zero abstained.

d. Alternate Signer (optional).

It was noted that Phyllis Ling has been the Alternate Signer. See Item #7. c.

8. Discussion and possible action appointing up to 5 board members as Community Impact Statement Filers of the Board.

Mr. Hanley nominated Miho Murai, Phyllis Ling, Daniel Reza and Mariela Cruz-Suarez to be CIS Filers; they accepted the nominations that were seconded by Mr. Bar-Zemer. Ms. Ling described Filer responsibilities. Miho Murai, Phyllis Ling, Daniel Reza and Mariela Cruz-Suarez were unanimously **ELECTED** as Community Impact Statement Filers by a roll call vote with all 17 in favor (“Yes” or “Aye”); zero opposed; zero abstained.

9. Discussion and possible action appointment of Standing Committee Chairs and Members.

a. Budget and Finance

Ms. Ling noted that the HCNNC Bylaws say that Committee Members are appointed by the Chair and ratified by the Board. It was agreed to later appoint Committee Members.

b. Outreach and Communications

Ms. Ling nominated herself, seconded by Mr. Hanley.

Board Member Miho Murai stepped out at this time (6:28), making 16 Board Members present (the HCNNC quorum is nine).

Ms. Ling was approved as Outreach and Communications Committee Chair; zero opposed; zero abstained.

c. Planning and Land Use

Ms. Ling nominated Patrick Chen, seconded by Mr. Hanley. Patrick Chen was approved as Planning and Land Use Committee Chair; zero opposed; zero abstained.

Board Member Miho Murai returned by this time (6:31), making all 17 Board Members present (the HCNNC quorum is nine).

d. Schools and Libraries

Ms. Ling nominated Mariela Cruz-Suarez as Chair of the Schools and Libraries Committee, seconded by Mr. Bar-Zemer. Mariela Cruz-Suarez was approved as Outreach and Communications Committee Chair; zero opposed; zero abstained.

e. Arts, Parks, Recreation, and Culture

Ms. Ling nominated Xochitl Manzanilla as Chair of the Arts, Parks, Recreation, and Culture Committee, seconded by Mr. Hanley. Xochitl Manzanilla was approved as Arts, Parks, Recreation, and Culture Committee Chair; zero opposed; zero abstained.

Ms. Ling encouraged reaching out to Committee Chairs with membership interest.

10. Discussion and possible action of changing the Historic Cultural North Neighborhood Council Regular Board meeting date and time.

It was noted that the current Board meeting time is fourth Mondays at 5:00 p.m. Ms. Ling suggested starting Board meetings at 5:30 p.m.

MOTION (by Mr. Seto): The Historic Cultural North Neighborhood Council changes its Regular Board meeting time from 5:00 p.m. to 6:00 p.m.

MOTION FAILED for lack of a second. No other Motion was made or vote taken.

11. Discussion and possible action to schedule a board retreat.

MOTION (by Mr. Hanley, seconded by Mr. Yuval): The Historic Cultural North Neighborhood Council TABLES this item of scheduling a Board retreat.

MOTION PASSED unanimously; zero opposed; zero abstained.

12. Discussion and possible action to amend the Fiscal Year 2023-2024 Admin Budget Packet.

Ms. Hanley explained this, noting that the budget can be changed, and reviewed current annual allocations that are \$32,000 in total.

FUNDING MOTION (by Mr. Bar-Zemer, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council adopts the existing budget.

FUNDING MOTION PASSED unanimously by a roll call vote of the 13 eligible voters present with all 13 in favor ("Yes" or "Aye") (Seto, Cruz-Suarez, Manzanilla, Hom, Lau, Flores, Valerie Hanley, Paul Hanley, Cai, Reza, Ling, Chen and Bar-Zemer); zero opposed; zero abstained. Four (Murai, Quon, Ho and Chin) were ineligible to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

13. Consent Calendar.

- a. Discussion and possible action to approve the Draft Meeting Minutes Historic Cultural North NC Regular Board Meeting of June 26, 2023.

CONSENT MOTION (by Mr. Hanley, seconded by Ms. Hanley): The Historic Cultural North Neighborhood Council approves Item #13. a.

CONSENT MOTION PASSED by a roll call vote of the 17 eligible voters present with 13 in favor (“Yes” or “Aye”) (Seto, Murai, Cruz-Suarez, Manzanilla, Hom, Quon, Lau, Flores, Valerie Hanley, Paul Hanley, Cai, Ling and Chen); zero opposed; four abstained (the HCNNC counts abstentions as neither “yes” votes or “no” votes) (Ho, Reza, Chin, Bar-Zemer).

b. Discussion and possible action to approve the Monthly Expenditure Report (MER) for June 2023.

Ms. Ling had removed Item #13. b. from the Consent Motion.

14. Announcements.

There were no announcements.

ADJOURNMENT.

Ms. Ling noted the next Regular Board Meeting date: Monday, August 28th at 5:00 p.m.

The Meeting was **ADJOURNED** at 7:01 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the HCNNC. The HCNNC Board Meeting Minutes page is <https://hcnn.org/agendas-and-minutes>.