

# HCNNC



## HISTORIC CULTURAL NORTH NEIGHBORHOOD COUNCIL CHINATOWN • EL PUEBLO • SOLANO CANYON • VICTOR HEIGHTS

Regular Board Meeting Minutes, Monday, October 24, 2022  
Minutes Approved January 30, 2023

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this meeting was conducted entirely telephonically.

Document copies were available at  
<https://drive.google.com/drive/folders/1Db-PQbrGct29y0y6QJBBwROPvqdG6LrT>.

HCNNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

### **1. CALL TO ORDER & ROLL CALL.**

A duly noticed Meeting of the Historic Cultural North Neighborhood Council ("HCNNC") Board of Directors was held on Monday, October 24, 2022, online. Jose Galdamez, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; [Jose.Galdamez@LACity.org](mailto:Jose.Galdamez@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)), called the meeting to order at 5:08 p. m. and explained procedures. Two interpreters were available for translations. Treasurer Valerie Hanley announced that Board Member Esther Woojan passed away this month. Roll Call was taken by Ms. Hanley. Eleven of the 16 Board Members were present at the Roll Call: Miho Murai, Tony Quon, Xiao Ping Liang, Mei Wah Lau, Tuong Hoang, Ne Hung Hom, Paul Hanley, Norma Garcia, Valerie Hanley, Phyllis Ling, and Don Toy. Wilson Gee and Steve Rice arrived later. Bryce Louie, Wai So Yuan and Huiling Cai were absent. The HCNNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at <https://empowerla.org/hcnnc>), so the Board could take such votes. Sixteen of the 17 Board Seats were filled (by election or appointment). One Board Seat was vacant [Victor Heights Residential Representative]; to apply, contact Mr. Galdamez. Also attended: at least four Stakeholders and Guests.

### **2. General Public Comment on Non-Agenda Items.**

Lanee Basulto, Public Services Manager, City Clerk's Office, Election Division, Neighborhood Council Election Unit (213-978-0444; [Lanee.Basulto@LACity.org](mailto:Lanee.Basulto@LACity.org); [Clerk.LACity.org/elections](http://Clerk.LACity.org/elections)), explained 2023 Neighborhood Council voting options

and reviewed HCNNC voting logistics preferences. The election will be Thursday, May 4, 2023 from 2:00 p.m. - 8:00 p.m. at first preferred location Alpine Recreation Center or second preferred location the Public Library. The candidate filing period is from January 4th through February 18th. Vote-by-mail will be from March 5th through April 15th. She confirmed HCNNC's material language choices, and reviewed candidate application and voting guidelines and timing. Voters "must provide proof of their Stakeholder status." As of current City policy, everyone entering the polling place is encouraged, but not required, to wear a mask and they must either be vaccinated or have gotten a negative COVID-19 test within the 72 hours before they enter the polling place. If the voter has not been vaccinated or has a negative COVID-19 test, the voter(s) can vote on the curbside outside the polling place. If that policy changes between now and May 4th, that procedure may change. Official election results will be published approximately 13 days after the election. She will email this information to Board Members.

### **3. GOVERNMENT REPORTS**

#### **a. Public Safety**

There was no report.

#### **b. City Council Representative**

Ricardo Flores, Senior Field Deputy for L.A. City District One Councilmember Gil Cedillo [213-434-4054; [Ricardo.X.Flores@LACity.org](mailto:Ricardo.X.Flores@LACity.org); <http://CD1.LACity.org>], was not present; there was no report.

#### **c. Government Departments/Agencies, including Department of Neighborhood Empowerment.**

Mr. Galdamez reminded Board Members about DONEs monthly profile reports sent to them. He can help Board Members with completing their trainings.

### **4. Liaisons Reports**

Ms. Murai thanked Ms. Ling for joining her at the Congress of Neighborhood Councils' Digital Divide Workshop; the video is available. Ms. Murai attended the Williams-Meade Advisory Committee meeting; she encouraged attending the October 25<sup>th</sup> meeting.

### **5. Discussion and possible action to support ZA-2021-6296-CUB, 951 N NORTH BROADWAY 90012, CUP for the sale and services of beer & wine for off-site consumption in conjunction with a new wine bar with hours of 12pm-12am daily.**

Developer representative Patrick Panzarello presented about the project between Hill St. and Broadway, closer to Broadway, by Blossom Restaurant. He said the owner owns a number of local restaurants and "has never had a violation . . . there's no music or dancing."

**MOTION** (by Ms. Hanley, seconded by Ms. Murai): The Historic Cultural North Neighborhood Council supports ZA-2021-6296-CUB, 951 N. Broadway 90012, CUP for the sale and services of beer and wine for off-site consumption in conjunction with a new wine bar with hours of 12pm-12am daily.

**DISCUSSION:** Mr. Panzarelli indicated the restaurant wouldn't have private security. The Hearing is scheduled for October 25<sup>th</sup> morning. He said "it's a new wine bar . . . it's been vacant for the last few years." He said every address within 500 feet was notified three weeks ago.

*Board Members Wilson Gee (5:51) and Steve Rice (5:55) arrived at this time, making 13 Board Members present (the HCNNC quorum is nine).*

*Board Members Tony Quon (property manager) and Wilson Gee (member of a property governing board) recused from voting (self-declared as/was declared ineligible to participate in or vote on a Motion(s) in this Item due to a possible or known conflict of interest and were muted and left the video at this time, making 11 Board Members present and eligible to vote (the HCNNC Board quorum is nine). Recusing is not the same as abstaining from voting, which is declining to vote "yes" or "no."*

**MOTION PASSED** by a roll call vote of the 11 eligible voters present with eight in favor ("Yes" or "Aye") (Liang, Lau, Hoang, Hom, Paul Hanley, Garcia, Valerie Hanley and Toy); one opposed ("No" or "Nay") (Murai); two abstained (the HCNNC counts abstentions as neither "yes" votes or "no" votes) (Ling and Rice). Two recused and were ineligible to vote (Quon and Gee).

*Tony Quon's and Wilson Gee's recusals ended and they were unmuted and returned to the meeting by this time, making 13 Board Members present online and eligible to vote (the HCNNC Board quorum is nine).*

6. **Verbal report** from the Outreach Committee including updates on the Outreach Strategic Plan, newsletter/digital media, and outreach events.

Ms. Ling showed slides and reported on the above and the Committee's intention to have at least two outreach events per year. A newsletter is on the website. She thanked Mr. Toy and Ms. Murai for booth help at the October 9th "Heart of LA" CicLAvia event; the HCNNC got "over 30 new additions to our maillist."

7. **Discussion and possible action** to appoint an ad hoc Elections Committee.

Mr. Gee gave an election site update. Mr. Toy will start as Chair. Ms. Murai and Mr. Quon also volunteered.

**MOTION** (by Mr. Toy, seconded by Ms. Lau): The Historic Cultural North Neighborhood Council nominates Wilson Gee, Miho Murai, Don Toy and Tony Quon as members of the ad hoc Elections Committee.

**MOTION to AMEND** (by Ms. Ling): to strike Don Toy's name from the nominees.

**MOTION to AMEND FAILED** for lack of a seconding Board Member.

**ORIGINAL MOTION PASSED** by a roll call vote of the 13 eligible voters present with seven in favor (“Yes” or “Aye”) (Quon, Lau, Paul Hanley, Garcia, Gee, Rice and Toy); four opposed (“No” or “Nay”) (Hoang, Hom, Liang and Ling); two abstained (the HCNNC counts abstentions as neither “yes” votes or “no” votes) (Murai and Valerie Hanley).

8. **Discussion and possible action** to appoint Account Administrator(s) who are responsible for managing and maintaining HCNNC’s Digital Communications. Duties of the Account Administrators include: [see the below Motion].

Mr. Gee thought the Executive Committee would best be responsible for this. Ms. Ling thought the full Board would best be responsible, noting that the Executive Committee hasn’t met since 2019.

**MOTION** (by Ms. Ling, seconded by Ms. Hanley): The Historic Cultural North Neighborhood Council nominates Phyllis Ling and Miho Murai as Account Administrator(s) who are responsible for managing and maintaining HCNNC’s Digital Communications.

Duties of the Account Administrators include:

- 1) ensure that a Neighborhood Council’s Digital Communications are regularly maintained and comments are regularly checked;
- 2) ensure that the neighborhood council board is informed about Neighborhood Council Digital Communications activities through regular reports;
- 3) review content posted to the Neighborhood Council’s Digital Communications to ensure the content is timely, professional, and relevant to neighborhood council’s activities and resources, and is consistent with the neighborhood council’s bylaws and standing rules, City policies, including policies set forth by the Board of Neighborhood Commissioners, Department of Neighborhood Empowerment, and applicable law; and
- 4) ensure that the neighborhood council is in compliance with the rules, guidelines, and policies of the third-party websites, social media sites, newsletters, platforms, and accounts being used; and
- 5) ensure that (a) accounts are in active use; (b) content published by the neighborhood council is timely and accurate; (c) comments are checked and reviewed on a regular basis; and (d) comments are moderated according to this policy.

**MOTION to AMEND** (by Mr. Gee, seconded by Ms. Ling): add Wilson Gee as an Account Administrator.

**AMENDMENT to the MOTION PASSED** unanimously with all 13 in favor; zero opposed; zero abstained.

**MOTION to AMEND** (by Mr. Toy, seconded by Mr. Gee): add Tony Quon as an Account Administrator.

**MOTION to AMEND FAILED** for lack of a seconding Board Member.

*Board Member Norma Garcia left at this time (6:55), making 12 Board Members present online (the HCNNC Board quorum was nine).*

**AMENDED MOTION PASSED** unanimously by a roll call vote of 10 of the 12 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Murai, Quon, Liang, Lau, Hoang, Hom, Paul Hanley, Valerie Hanley, Ling, Rice); zero opposed; zero abstained; two declined to vote (Gee and Toy).

9. **Discussion and possible action** to recognize HCNNC’s existing Digital Communications accounts as official accounts for the Historic Cultural North Neighborhood Council. These accounts are HCNNC’s Facebook (historicculturalnorth), Instagram (historicculturalnorth), Twitter (HCNorthNC), and Mailchimp accounts.

Mr. Galdamez TABLED the above Item.

10. **Department update** on the Exhaustive Efforts status and Updated Work Plan of the Historic Cultural North Neighborhood Council.

Mr. Galdamez TABLED the above Item.

**11. Consent Calendar**

- a. **Discussion and possible action** to approve the Draft Meeting Minutes Historic Cultural North NC Special Board Meeting of May 31, 2022.
- b. **Discussion and possible action** to approve the Draft Meeting Minutes Historic Cultural North NC Regular Board Meeting of August 22, 2022.
- c. **Discussion and possible action** to approve Monthly Expenditure Report (MER) for the August 2022.

Mr. Galdamez TABLED the above Item.

**12. Announcements**

Mr. Galdamez TABLED the above Item.

**ADJOURNMENT**

Mr. Galdamez **ADJOURNED** the Meeting at 7:07 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the HCNNC. The HCNNC Board Meeting Minutes page is <https://hcnnc.org/agendas-and-minutes>.*