

# HCNNC



## HISTORIC CULTURAL NORTH NEIGHBORHOOD COUNCIL CHINATOWN • EL PUEBLO • SOLANO CANYON • VICTOR HEIGHTS

Regular Board Meeting Minutes, Monday, August 28, 2023  
**Approved September 25, 2023**

Document copies were available at <https://drive.google.com/drive/folders/1Hue2JtGriAHJUz4sZpdFtCwIzYh05b6e>.

HCNNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

### **1. Call to Order & Roll Call.**

A duly noticed Meeting of the Historic Cultural North Neighborhood Council ("HCNNC") Board of Directors was held on Monday, August 28, 2023. Chair Phyllis Ling called the meeting to order at 5:08 p. m. and explained procedures. Translation interpreters were available. Roll Call was taken by Valerie Hanley. Ten of the 17 Board Members were present at the Roll Call: Miho Murai, Xochitl Manzanilla, Ne Hung Hom, Wing Ho, Edward Flores, Paul Hanley, Valerie Hanley (Treasurer), Bill Chin, Patrick Chen and Phyllis Ling. Six Board Members were absent: Jen "Charlie" Seto, Mariela Cruz-Suarez, Garrett Quon, Mei Wah Lau, Huiling Cai and Yuval Bar-Zemer. Daniel Reza arrived later. The HCNNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at <https://empowerla.org/hcnncc>), so the Board could take such votes. All 17 of the 17 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: at least nine Stakeholders and Guests.

### **2. General Public Comment on Non-Agenda Items.**

El Sereno resident Dr. Tom Williams was concerned about "high-rise" buildings.

*Board Member Daniel Reza arrived at 5:14, making 11 Board Members present (the HCNNC quorum is nine).*

### **3. GOVERNMENT REPORTS.**

#### **3.1. Public Safety.**

L.A. Fire Dept. Chief Roberts reported that emergency operations were activated during the recent storm. He encouraged signing up for fire alerts.

### 3.2. City Council Representative.

Wendy Castro, a Field Deputy for L.A. City District One Councilmember Eunisses Hernandez [213-473-7001; [Wendy.Castro@LACity.org](mailto:Wendy.Castro@LACity.org); <http://CD1.LACity.org>], reported on programs and services. Jorge Plascencia, another CD1 Field Deputy [[Jorge.Plascencia@LACity.org](mailto:Jorge.Plascencia@LACity.org)], also reported.

### 3.3. Government Departments/Agencies, including Department of Neighborhood Empowerment.

Jose Galdamez, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; [Jose.Galdamez@LACity.org](mailto:Jose.Galdamez@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)), reminded about the Saturday, September 23rd Congress of Neighborhoods in-person at City Hall; it's open to the public with workshops, breakfast and lunch provided. There'll be City services information and more. He explained when and how Bylaws amendments can be made.

Betsaira Aguilera, a representative for Mayor Karen Bass, introduced herself.

## 4. **Liaisons Reports.**

Ms. Murai explained what LANCC [Los Angeles Neighborhood Councils Coalition; [LANCC@EmpowerLA.org](mailto:LANCC@EmpowerLA.org); [www.LANCC.org](http://www.LANCC.org)] is. The DWP meets downtown on first Saturdays

## 5. **Committee Reports**

### 5.1. Executive Committee

Ms. Ling explained that hybrid meetings may soon be possible.

*The next Agenda Item addressed was Item #15.*

## 6. **Discussion and possible action to appoint board liaisons and alternates.**

### 6.1. Los Angeles Neighborhood Council Coalition (LANCC)

**MOTION** (by Ms. Hanley, seconded by Mr. Ho): The Historic Cultural North Neighborhood Council appoints Daniel Reza, with Phyllis Ling as the Alternate, as the Board Liaison to LANCC for the HCNNC.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

### 6.2. William Mead Homes Redevelopment Advisory Council.

Xochitl Manzanilla updated and said she "would like HACLA to preserve this building."

Ms. Murai nominated Xochitl Manzanilla, seconded by Mr. Chen.

**MOTION** (by Ms. Murai, seconded by Mr. Chen): The Historic Cultural North Neighborhood Council appoints Xochitl Manzanilla to be the HCNNC Liaison to the William Mead Homes Redevelopment Advisory Council.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

**7. Discussion and possible action to appoint standing committee members.**

**7.1. Budget and Finance**

Mr. Hanley nominated Ms. Ling, Ms. Hanley and himself as Members, with himself as Chair.

**MOTION** (by Mr. Hanley, seconded by Mr. Flores): The Historic Cultural North Neighborhood Council appoints Phyllis Ling and Valerie Hanley to the Budget and Finance Committee.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

**7.2. Outreach and Communications**

Ms. Ling nominated Valerie Hanley, Xochitl Manzanilla and Miho Murai as Members.

**MOTION** (by Ms. Ling, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council appoints Valerie Hanley, Xochitl Manzanilla and Miho Murai to the Outreach and Communications Committee.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

**7.3. Planning and Land Use**

Mr. Chen nominated Mr. Hanley, Mr. Ho and Mr. Reza. Mr. Galdamez explained restrictions on Board Member participation in Committee meetings. The HCNNC cannot have more than four Board Members participate on any Committee.

**MOTION** (by Mr. Chen, seconded by Ms. Hanley): The Historic Cultural North Neighborhood Council appoints Paul Hanley, Wing Ho and Daniel Reza to the Planning and Land Use Committee.

**MOTION PASSED** by a voice vote with 10 in favor; one opposed (“No” or “Nay”) (Chin); zero abstained.

#### 7.4. Schools and Libraries

The above Item was skipped.

#### 7.5. Arts, Parks, Recreation, and Culture

Xochitl Manzanilla nominated Valerie Hanley, Edward Flores and Daniel Reza.

**MOTION** (by Ms. Manzanilla, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council appoints Edward Flores, Valerie Hanley and Daniel Reza to the Arts, Parks, Recreation, and Culture Committee.

**MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

#### 8. **Presentation** on the Cornfield Arroyo Seco Specific Plan (CASP) Update by Michael Sin, LA City Planning Department.

Mr. Sin explained the CASP and its relation to the housing supply. People also can separately comment. He answered questions.

*The next Agenda Item addressed was Item #10.*

#### 9. **Discussion and possible action** to schedule a board retreat, and approve the expenditure of up to \$1000 to pay for a venue/location, food/refreshments, and office supplies for team-building activities for the board retreat.

Ms. Ling explained this. Possible dates and locations were discussed.

**MOTION** (by Ms. Hanley and seconded): The Historic Cultural North Neighborhood Council will have a Board retreat on Tuesday, October 10<sup>th</sup> from 5:00-7:45 p.m.

**MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

Ms. Hanley explained that the funding already is in the budget and does not need to be voted upon.

*The next Agenda Item addressed was Item #6.1.*

#### 10. **Discussion and possible action** to change the Historic Cultural North Neighborhood Council Regular Board meeting date/time.

It was agreed to TABLE the above Item.

*The next Agenda Item addressed was Item #13.*

**11. Discussion and possible action** to approve expenditures for office equipment / accessories for HCNNC board and committee meetings:

- Up to \$100 to Monoprice for audio/video cables
- Up to \$50 to Tomtoc for laptop carrying case
- Up to \$180 to Amazon for carrying cases for projector, microphone system and keyboard/mouse
- Up to \$150 to Office Depot for a wireless mouse, keyboard, surge protectors/ extension cords, and batteries (for remotes, microphones)

Ms. Ling explained this.

**FUNDING MOTION** (by Ms. Murai, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council approves expenditures for office equipment / accessories for HCNNC board and committee meetings:

- Up to \$100 to Monoprice for audio/video cables
- Up to \$50 to Tomtoc for laptop carrying case
- Up to \$180 to Amazon for carrying cases for projector, microphone system and keyboard/mouse
- Up to \$150 to Office Depot for a wireless mouse, keyboard, surge protectors/ extension cords, and batteries (for remotes, microphones)

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

**12. Discussion and possible action** to approve the expenditure of up to \$500 to Staples to print brochures.

Ms. Ling explained this.

**FUNDING MOTION** (by Ms. Hanley, seconded by Mr. Ho): The Historic Cultural North Neighborhood Council approves the expenditure of up to \$500 to Staples to print brochures.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

*The next Agenda Item addressed was Item #9.*

**13. Discussion and possible action** to create a Bylaws Ad Hoc Committee and appoint up to 4 Board Members who will review the NC bylaws and provide bylaws

amendments recommendations to the Board to consider at a future meeting. The time limit for this Ad Hoc Committee is 10 months and once the recommendations are provided to the Board, the Ad Hoc Committee is dissolved.

Ms. Ling nominated Valerie Hanley as Chair, seconded by Mr. Hanley.

**MOTION** (by Ms. Murai, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council appoints Valerie Hanley as Chair of the Bylaws Ad Hoc Committee.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

Ms. Hanley requested that Edward Flores, Phyllis Ling and Miho Murai be appointed as Members.

**MOTION** (by Ms. Hanley, seconded by Mr. Hanley): The Historic Cultural North Neighborhood Council appoints Edward Flores, Phyllis Ling and Miho Murai as Members of the Bylaws Ad Hoc Committee.

**MOTION PASSED** unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

**14. Discussion and possible action** to amend the Fiscal Year 2023-2024 Budget.

Mr. Hanley noted that the Fiscal Year started July 1st; \$32k + \$10k rollover. Described allocations. Need for more microphones. Showed Admin Packet on screen. Distribute funding equally into each of the four HCNNC areas. Discussion of possible amendments.

Ms. Hanley explained that \$1,000 would be allocated for a Board retreat. Also, funding would be added for office supplies, business cards, office equipment and Neighborhood Purposes Grants. Funding would be removed for a printed outreach letter.

**FUNDING MOTION** (by Mr. Hanley, seconded by Mr. Reza): The Historic Cultural North Neighborhood Council approves the Fiscal Year 2023-2024 Budget as presented.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

*The next Agenda Item addressed was Item #16.*

**15. Consent Calendar.**

- 15.1. Discussion and possible action to approve the Draft Meeting Minutes Historic Cultural North NC Regular Board Meeting of July 24, 2023.
- 15.2. Discussion and possible action to approve the Monthly Expenditure Report (MER) for June 2023.
- 15.3. Discussion and possible action to approve the Monthly Expenditure Report (MER) for July 2023.

It was agreed to pull Item #15.1 from the Consent Motion.

**CONSENT MOTION** (by Mr. Hanley, seconded by Ms. Hanley): The Historic Cultural North Neighborhood Council approves Item #'s 15.2 and 15.3.

**CONSENT MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Murai, Manzanilla, Hom, Ho, Flores, Valerie Hanley, Paul Hanley, Reza, Chin, Chen and Ling); zero opposed; zero abstained.

- 15.1. **Discussion and possible action** to approve the Draft Meeting Minutes of the Historic Cultural North NC Regular Board Meeting of July 24, 2023.

No Motion was made or vote taken on the above Item.

- 15.2. **Discussion and possible action** to approve Monthly Expenditure Report (MER) for the Month of June 2023.

The above was passed as part of the Item #15 Consent Motion.

- 15.3. **Discussion and possible action** to approve Monthly Expenditure Report (MER) for the Month of July 2023.

The above was passed as part of the Item #15 Consent Motion.

*The next Agenda Item addressed was Item #11.*

## **16. Announcements**

There were no announcements.

## **Adjournment**

Ms. Ling **ADJOURNED** the Meeting at 6:59 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the HCNNC. The HCNNC Board Meeting Minutes page is <https://hcnnc.org/agendas-and-minutes>.*