

HCNNC

HISTORIC CULTURAL NORTH NEIGHBORHOOD COUNCIL

CHINATOWN • EL PUEBLO • SOLANO CANYON • VICTOR HEIGHTS



Friday, October 25, 2019 – 5:30 p.m. – 7:30 p.m.

Special Board Meeting

通用董事會會議 · Reunión de la Junta

Plum Tree Restaurant, 913 N. Broadway, Los Angeles, CA 90012

MINUTES

I. Welcoming remarks (5:30 p.m.)

A. Call to order

The meeting was called to order by Chair Don Toy at 5:30 p.m.

Approximately 3 individuals were in the audience. A Toisan translator and a technician for the translation equipment were present. Mario Hernandez, DONE Representative, was present.

II. Establishment of Quorum (5:30 p.m.)

A. Roll Call -- 16 board members were present at 5:30 p.m. There was quorum.

	Present		Present		Present		Present
Huiling Cai	Arrived 5:37	Tuong Hoang	✓	Phyllis Ling	✓	Steve Rice	✓
Norma Garcia	✓ Left 6:15	Ne Hung Hom	✓	Bryce Louie	✓ Left 6:15	Don Toy	✓
Wilson Gee	✓	Mei Wah Lau	✓ Left 6:30	Miho Murai	✓	Esther Woojan	✓ Left 6:30
Paul Hanley	✓ Left 6:15	Xiao Ping Liang	✓	Tony Quon	✓	Wai So Yuan	✓
Valerie Hanley	✓ Left 6:15						

III. Approval of Minutes - September 25, 2019 meeting (5:32 p.m.)

Motion: Approve the minutes of the September 25, 2019 meeting (Wilson Gee motioned, Bryce Louie seconded).

Board Discussion: None.

Public Comment: None.

Vote on Motion: Unanimous (16-In Favor). MOTION PASSED.

IV. Approval of Monthly Expenditure Report (MER) of August 2019. (5:36 p.m.)

Huiling Cai arrived at 5:37 p.m.

Motion: Approve the Monthly Expenditure Report (MER) of August 2019 (Steve Rice motioned, Wilson Gee seconded).

Board Comment: Valerie Hanley asked if HCNNC was being reimbursed by DONE for translation.

Mario Hernandez noted that reimbursements for translation are being issued from City Clerk's Office on a monthly or quarterly basis.

Public Comment: None.

Vote on Motion: 15-Yes, 0-Abstain, 2-Ineligible. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes

Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Ineligible	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

V. General Public comment on non-agenda items

- A. *Comments from the public on non-agenda items (Up to two minutes per speaker)*
None.

VI. Community/Government reports & announcements

A. *LA City Council District Representatives*

Ricardo Flores, Field Deputy for CD1 (Chinatown, Victor Heights, Solano Canyon), Gil Cedillo’s Office, introduced himself and offered to answer any questions. He noted that he is based out of the Westlake office.

B. *Public Safety*

None.

C. *Other Government Departments/Agencies, including the Department of Neighborhood Empowerment representatives*

Mario Hernandez, DONE Representative, introduced himself. Julien Antelin was promoted. Mario may be assigned to HCNNC. He noted that October 29 would be the Homelessness Liaison meeting at City Hall East. April 1, 2020 is Census Day. There will be an online form. Census Action Kiosks are computer sites for completing the census form. DONE can provide instructions if HCNNC is interested in organizing sites for the kiosks. NCs cannot give out turkeys. A W-9 is required for the vendor when submitting check payment requests.

David Louie from El Pueblo Commission shared the unveiling of the memorial for the 150th anniversary of the Chinese Massacre. Taste of Italy had 2,000 – 3,000 attendees. Day of the Dead started that night at 6 p.m. The \$20M connection between Union Station and El Pueblo is moving forward.

D. *Community Organizations*

None.

VII. Executive Committee Officer’s Reports (5:49 p.m.)

The board skipped to the Treasurer’s Report by unanimous consent.

D. *Treasurer’s Report*

1. *Discussion and possible action to approve a 2019-2020 administrative packet.*
Steve Rice noted that the packet was approved at the last meeting.
2. *Discussion and possible action to approve the payment of \$165 to Languages4You for the written translation of the September 25, 2019 meeting agenda into Chinese.*

Motion: Approve the payment of \$165 to Languages4You for the written translation of the September 25, 2019 meeting agenda into Chinese (Steve Rice motioned, Wilson Gee seconded).

Board Discussion: None.

Public Comment: None.

Vote on Motion: 15-Yes, 2-Ineligible. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes
Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Ineligible	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

3. *Discussion and possible action to approve the payment of \$1068 to Languages4You for the written translation of the September 25, 2019 meeting minutes into Chinese.*

Motion: Approve the payment of \$1068 to Languages4You for the written translation of the September 25, 2019 meeting minutes into Chinese (Steve Rice motioned, Valerie Hanley seconded).

Board Discussion: None.

Public Comment: None.

Vote on Motion: 15-Yes, 2-Ineligible. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes
Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Ineligible	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

At 5:52 p.m. the board took up item VIII. C. because the El Pueblo members needed to leave the meeting for Dia de los Muertos activities.

VIII. Old Business

- C. *Discussion and possible action to change the regular meeting day, time, and place.*
Executive Committee Recommendation: Change the regular meeting day to the 2nd or 3rd Friday of the month. 4-Yes, 1-No.

Motion: Change HCNNC’s regular meeting date and time to the 3rd Friday of each month, from 5:45-7:45 p.m. (Wilson Gee motioned, Steve Rice seconded).

Board Discussion: Valerie Hanley commented that El Pueblo members cannot meet between October 25-November 2, and December 16-24 due to El Pueblo events. Every year, they would not be able to attend the October and December meetings. Chair Toy committed to calling a special meeting on the 2nd Friday in December in lieu of the regular meeting in December. Miho Murai asked why we couldn’t change it to the 2nd Friday. Chair Toy commented that people have responded and said that the 3rd Friday was better for them. Miho Murai commented that it would be preferable if board members could speak for themselves, and she would prefer the 2nd versus the 3rd Friday because more holidays are closer to the 3rd Fridays.

Amendment: Amend the main motion to change the 3rd Friday to the 2nd Friday. (Miho Murai motioned, Paul Hanley seconded).

Board Comment: Valerie Hanley commented that meetings around the holidays are bad for the public, so the 2nd Friday might be better. Miho Murai added that she would rather the board choose the 2nd Friday, instead of calling special meetings, such as the one in December. There have been too many special meetings recently, which are inconsistent, and hampers getting the community involved. Phyllis Ling commented that unless board members share their conflicts, she also prefers the 2nd Friday because stakeholders are less likely to attend if the Friday falls on a holiday weekend.

Public Comment: None.

Vote on Amendment to Motion: 5-Yes, 12-No. MOTION FAILED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	No	Tuong Hoang	No	Phyllis Ling	Yes	Steve Rice	No
Norma Garcia	Yes	Ne Hung Hom	No	Bryce Louie	No	Don Toy	No
Wilson Gee	No	Mei Wah Lau	No	Miho Murai	Yes	Esther Woojan	No
Paul Hanley	Yes	Xiao Ping Liang	No	Tony Quon	No	Wai So Yuan	No

Valerie Hanley	Yes						
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Public Comment: Question about meeting location. Chair Toy indicated it would probably be at the Chinatown Library, but that was not a part of the motion.

Vote on Main Motion (Change HCNNC’s regular meeting date and time to the 3rd Friday of each month, from 5:45-7:45 p.m.): 13-Yes, 4-No. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Yes	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes
Norma Garcia	No	Ne Hung Hom	Yes	Bryce Louie	Yes	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	No	Esther Woojan	Yes
Paul Hanley	No	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	No						

Norma Garcia, Valerie Hanley, Paul Hanley, and Bryce Louie left the meeting at 6:15 p.m. 13 board members were present.

A. *Chair’s Report (6:15 p.m.)*

1. Report of executive committee meeting on 10/17/19

There was discussion about getting a regular meeting location, office space, and setting the regular meeting date. Chair Toy listed the administrative duties and tasks that were assigned to various board members. Chair Toy suggested that HCNNC have a meeting in Chinese with English translation.

B. *Vice Chair #1 & #2 Reports*

Mei Wah Lau will request for meeting space at the Library for the 3rd Friday of each month.

C. *Secretary’s Report*

Reminded board members to update their contact information.

VIII. Old Business

A. *Discussion and possible action on the appointment of Neighborhood Council Liaisons:*

1. *Sustainability Liaison*

No volunteers. No discussion, no action taken.

B. *Discussion and possible action to appoint members to the Standing Committees.*

Note: Per Article VII, Section 3.B Committee members are appointed by the Chair and confirmed by half majority vote of the Board. Committees shall be comprised of at least three, but no more than four Board Members and may include any interested Stakeholder.

Chair Toy asked the committee Chairs to have members to appoint by the next meeting.

1. *Budget and Finance*

Steve Rice asked if any board members were interested in serving. Don Toy and Miho Murai stated that they would be willing to serve on the committee. No action taken.

2. *Outreach and Communications* -- No action taken.

3. *Planning and Land Use*

Motion: Approve Steve Rice, Tony Quon, Don Toy, and Dennis Lee as members of the Planning and Land Use Committee. (Wilson Gee motioned, Mei Wah Lau seconded).

Board Comment: Wilson Gee added that Dennis Lee stakeholder who is a retired architect. Phyllis Ling noted that the committee was all male, and asked whether Chair Gee is planning to appoint more members. Chair Toy noted that Mei Wah Lau was asked, but didn’t have time. Wilson Gee commented that for the committee, he is looking for people with a technical background, and he would still like to find a land use attorney, who could be a woman. Miho Murai commented that the committee should be more diverse in terms of having representation from renters and those affected by land

use decisions, instead of only having land owners and developers. She suggested reaching out to non-profits that deal with land use issues.

Public Comment: None.

Vote on Motion: Unanimous (13-In Favor). MOTION PASSED.

Mei Wah Lau and Esther Woojan left the meeting at 6:30 p.m. 11 board members were present.

4. *Schools and Libraries* -- No action taken.

5. *Arts, Parks, Recreation, and Culture*

Miho Murai suggested combining this committee with Schools and Libraries. This would require a bylaws amendment. No action taken.

D. *Discussion and possible action to hire HCNNC staff. (6:33 p.m.)*

1. *Meeting Assistant – take notes at meetings, draft minutes, and provide support on meeting days.*

2. *Administrative Assistant – post notices, check and send mail, and perform other day-to-day administrative tasks to support the Board.*

Xiao Ping Liang and Ne Hung Hom left the room at 6:33 p.m. 9 board members were present.

Chair Toy suggested doing outreach and putting an ad online to find administrative assistance. Mario Hernandez clarified that HCNNC can only obtain administrative assistance from city-approved vendors. Miho Murai suggested that if anyone knows a person who would be a good candidate for the job, especially a Chinese-speaker, that they apply through one of the city-approved vendors.

E. *Discussion and possible action to develop and approve an official website for HCNNC.*

Steve Rice asked why the board could not pay Phyllis Ling for the website. Phyllis Ling explained the total cost was only approximately \$60 for one year, and she set it up prior to becoming a board member. She consulted with the City Attorney's Office. The advice was that HCNNC could continue to use the existing website, but to let the hosting and domain expire, and then the board can purchase them. HCNNC cannot purchase from or enter into a contract with a board member. HCNNC can hire any vendor to maintain the website.

F. *Discussion and possible action to approve official mailing address and phone number for HCNNC.*

Miho Murai will get information about PO Box rental. HCNNC has a Google Voice phone #.

G. *Discussion and possible action to rent office space.*

Tony Quon had looked into an office space, but that one fell through.

Wai So Yuan and Huiling Cai left the room at 6:45 p.m. 7 board members were present and quorum was lost. The board took a brief recess.

Wai So Yuan, Xiao Ping Liang, Ne Hung Hom, and Huiling Cai returned to the room at 6:46 p.m. 11 board members were present. There was quorum and the meeting resumed.

H. *Discussion and possible action to develop an official logo and letterhead for HCNNC, and business cards for HCNNC board members.*

Phyllis Ling circulated a sample business card she made on Canva. Chair Toy asked about the cost of printing with Chinese on the reverse side. Phyllis Ling will find out the cost from Vista Print. Wilson Gee will research finding a local printer for other board printing needs.

Mario Hernandez suggested engaging a vendor who will design the logo, letterhead, and website. He indicated this service may cost between \$2500 and \$5000. A contract will probably be required even if HCNNC finds a volunteer to make the designs because intellectual property and copyright are involved.

I. *Discussion and possible action to propose amendments to the HCNNC Bylaws.*

No discussion. No action taken.

J. Discussion and possible action to appoint/establish an ad hoc Bylaws committee.

Mario Hernandez volunteered to make himself available for these meetings.

Chair Toy nominated Hailing Cai to be the Chair of the bylaws committee.

Motion: Appoint Hailing Cai as Chair of HCNNC's ad hoc bylaws committee. (Wilson Gee motioned, Tony Quon seconded.)

Board Discussion: None.

Public Comment: None.

Vote on Motion: Unanimous (11-Yes).

K. Discussion and possible action. Applicant requests a letter of support:

Yang Chow Restaurant, 819 N Broadway. A CONDITIONAL USE PERMIT, PURSUANT TO THE PROVISIONS OF SECTION 12.24-W-1 OF THE LAMC, TO ALLOW THE SALE AND DISPENSING OF A FULL LINE OF ALCOHOL FOR ONSITE CONSUMPTION IN CONJUNCTION WITH AN EXISTING 2,826 SF RESTAURANT WITH 101 INDOOR SEATS AND HOURS OF OPERATION FROM 11:00 A.M. TO 10:00 P.M. SUNDAYS THROUGH THURSDAY AND 11:00 A.M. TO 11:00 P.M. FRIDAYS AND SATURDAYS IN THE C2-2 ZONE.

Board Comment: Wilson Gee noted that Yang Chow has been in Chinatown for almost 40 years. They are requesting to expand from a wine and beer license to a full liquor license. Their hearing date with the City is November 22. They are not changing their operating hours. Wilson Gee recommended a letter of support. Don Toy noted Yang Chow is a good establishment, but there was a meeting at Alpine Rec Center recently in which residents shared concerns about eight crimes that happened within one week related to drunkenness. A senior resident was attacked by a drunk person.

Motion: Approve a letter of support for Yang Chow restaurant to change from a beer and wine license to a full liquor license, with no change in operating hours, contingent upon Yang Chow representatives writing a letter to address HCNNC's concerns about drunkenness (Wilson Gee motioned, Miho Murai seconded.)

Board Comment: Tuong Hoang commented that he doesn't think it's necessary for the board to approve a letter of support, that if the board approved the change to a full liquor license, HCNNC could become responsible for an increase in crime due to more alcohol. Chair Toy suggested that Wilson Gee ask Yang Chow if they have a program in place to address problems with drunkenness. Wilson Gee stated that he would ask Yang Chow to write a letter to HCNNC to address the concerns that have been brought up at this meeting.

Public Comment: None.

Vote on Motion: Unanimous (11-Yes). MOTION PASSED.

IX. New Business

- A. *Discussion and possible action. Street Repairs Requests – Los Angeles Bureau of Street Services has scheduled a Small Asphalt Repairs (SAR) truck for the Historic Cultural North Neighborhood Council District on 11/5/19. Location requests for repairs must be made no later than 10/28/19. A volunteer is needed to coordinate.*

Phyllis Ling and Wilson Gee noted that Angelica Moyes had volunteered to coordinate street repair locations. Chair Toy suggested that board members give locations to him by phone or to the Secretary by email.

- B. Discussion and possible action on the appointment of an officer if the position is vacant.
No Discussion. No action taken.

X. Board member comments and announcements

None.

XI. Requests and motions for future agenda Items

Bill from Victor Heights asked for the HCNNC to discuss adding more street lights in Victor Heights because there are more people on the streets at night and the interval between lights is substandard.

Miho Murai requested that the board consider a CIS supporting the City Council resolution on a moratorium on rent increases until January 2020.

Ne Hung Hom requested that the board discuss slow business in Chinatown and how to help and prevent small businesses from closing down.

XII. Adjournment (7:38 pm)

Motion: Adjourn the meeting (Wilson Gee motioned, Tony Quon seconded).

Vote on Motion: Unanimous (11-Favor). MOTION PASSED.

Meeting adjourned at 7:38 p.m.

Officers

Don Toy Chair	Mei Wah Lau 1st Vice-Chair	Bryce Louie 2nd Vice-Chair	Phyllis Ling Secretary	Steve Rice Treasurer
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Neighborhood Representatives

Xiao Ping Liang Chinatown At-Large Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Mei Wah Lau Chinatown Business Owner/ Employee Representative	Wai So Yuan Chinatown Non-Profit Representative	Tuong Hoang Chinatown Residential Representative	Ne Hung Hom Chinatown Residential Representative
Paul Hanley El Pueblo At-Large Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Norma Garcia El Pueblo Business Owner/ Employee Representative	Valerie Hanley El Pueblo Non-Profit Representative	Huiling Cai Solano Canyon Residential Representative	Phyllis Ling Solano Canyon Residential Representative
Wilson Gee Solano Canyon Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Steve Rice Victor Height Business Owner/ Employee/ Non-Profit/ Property-Owner Representative	Don Toy Victor Heights Residential Representative	Esther Woojan Victor Heights Residential Representative	Bryce Louie At-Large Youth Representative
Miho Murai At-Large Representative	Tony Guon At-Large Representative			

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