
Historic Cultural North Neighborhood Council



Wednesday, June 26th, 2019 – 6:30 p.m.

General Board Meeting

通用董事會會議 · Reunión de la Junta

Casa Italiana

1051 N Broadway, Los Angeles, CA 90012

Minutes

I. Welcoming remarks (6:34 p.m.)

A. Call to order

Meeting was called to order by DONE representative Julien Antelin at 6:34 p.m.

Approximately 15 individuals were in the audience. A Cantonese translator was present.

II. Seating of the new Neighborhood Council Board (6:40 p.m.)

A. Roll Call

	Present		Present		Present		Present
Huiling Cai	✓	Tuong Hoang	✓	Phyllis Ling	✓	Steve Rice	✓
Norma Garcia	✓	Ne Hung Hom	✓	Bryce Louie	✓	Don Toy	✓
Wilson Gee	✓	Mei Wah Lau	✓	Miho Murai	✓	Esther Woojan	✓
Paul Hanley	✓	Xiao Ping Liang	✓	Tony Quon	✓	Wai So Yuan	✓
Valerie Hanley	✓						

B. Neighborhood Council Board Member Oath

17 board members were present. There was quorum.

C. Orientation facilitated by the Department of Neighborhood Empowerment

Julien Antelin recommended reading the “10 Things to Know as a Neighborhood Council Board Member” brochure provided to all board members.

III. General public comment on non-agenda items (6:46 p.m.)

A. Comments from the public on non-agenda items (Up to two minutes per speaker)

Raymond Yu submitted a letter to the board and demanded a traffic signal upgrade at Broadway and Bernards Streets.

Vito Angiuli of Eastside Market Italian Deli announced the 90th Anniversary celebration on October 19. He asked for support from HCNNC for this event, and support for small businesses in the community in general.

David Rockello, former President of Rampart Village NC and current resident in HCNNC, volunteered to table at the deli celebration for HCNNC, and volunteered to serve as parliamentarian, DWP/MOU representative, and LANCC representative for HCNNC.

IV. Community/Government reports & announcements (6:53 p.m.)

A. LA City Council District Representatives – none

B. Public Safety – none

C. *Other Government Departments/Agencies, including the Department of Neighborhood Empowerment representatives*

David Louie, an El Pueblo Commissioner, said that El Pueblo was proud to be a part of the new HCNNC, and provided background about El Pueblo.

Julien Antelin thanked El Pueblo and Eastside Deli for allowing HCNNC to post agendas at their locations. He encouraged board members to participate in Civic U workshops on July 15, 22, and 29 in Westlake, 6-9 p.m. Each board is asked to designate 1 male and 1 female from the board to participate for all 3 days. Antelin advised that the administrative packet needs to be approved by the board as soon as possible; until it is approved, the board only has access to \$333/month in administrative funds.

D. *Community Organizations – none*

V. Election of Board Officers (6:58 p.m.)

A. *Discussion and possible action regarding the appointment of officers (per Article VI, Section 3). The Officers of the Board will have at least one member from each community. If a community does not have a member willing to serve as an Officer then the seat will be open to the entire Board.*

Julien Antelin advised that the voting would be done by roll call. Each nominee will have 1 minute to make a statement. If there are more than 2 nominees, there will be a runoff. Ties are decided by a coin toss. HCNNC's bylaws also state that the Board Officers shall include one representative from each community, unless no one from that community wishes to serve, in which case, the position will be open to all communities. Prior to voting on each position the description of Officer positions was read aloud from the bylaws.

1. *Chair*

Ne Hung Hom nominated Don Toy. Don Toy accepted the nomination. Paul Hanley nominated Valerie Hanley. Valerie Hanley accepted the nomination.

Don Toy stated that he had been on the neighborhood council since the beginning, and was one of the two people who helped to establish HCNNC. He has served on the City Planning Commission, County Planning Commission, the Economic Commission, and other bodies.

Valerie Hanley stated she had been on the board of HCNNC for a long time, and was on the Formation Committee to form a smaller, more manageable neighborhood council. She has been the Chair of El Pueblo's Merchants' Advisory Committee, and has a good grasp of Robert's Rules.

Public Comment: David Louie, as an individual stakeholder, praised both candidates, but gave his support for Don Toy.

Miho Murai asked the nominees their three goals as Chair.

Valerie Hanley: to preserve the culture and history in our communities, to be inclusive with the new parts of the NC in the Ann St and William Mead area, and to make sure our voices are heard in the City.

Don Toy: to make sure we are being inclusive through trilingual language services, to be inclusive to not only residents and business, but also to visitors, and to make sure that businesses are a part of the community and working with us.

Votes for Chair: 14-Don Toy, 3-Valerie Hanley.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Toy	Tuong Hoang	Toy	Phyllis Ling	Toy	Steve Rice	Toy
Norma Garcia	Hanley	Ne Hung Hom	Toy	Bryce Louie	Toy	Don Toy	Toy
Wilson Gee	Toy	Mei Wah Lau	Toy	Miho Murai	Toy	Esther Woojan	Toy
Paul Hanley	Hanley	Xiao Ping Liang	Toy	Tony Quon	Toy	Wai So Yuan	Toy
Valerie Hanley	Hanley						

Don Toy was seated as the Chair, and presided over the meeting.

2. *Vice-Chair #1*

Bryce Louie nominated Wilson Gee. Wilson Gee declined the nomination. Phyllis Ling nominated Valerie Hanley. Valerie Hanley declined the nomination. Wai So Yuan nominated Mei Wah Lau. Mei Wah Lau accepted the nomination.

Vote on Mei Wah Lau for Vice-Chair #1: Unanimous in favor. Mei Wah Lau was seated as Vice-Chair #1.

3. *Vice-Chair #2*

Don Toy nominated Valerie Hanley. Valerie Hanley declined the nomination. Miho Murai nominated Bryce Louie. Bryce Louie accepted the nomination. Don Toy nominated Wilson Gee. Wilson Gee declined the nomination.

Vote on Bryce Louie for Vice-Chair #2: Unanimous in favor. Bryce Louie was seated as Vice-Chair #2.

4. *Secretary*

Huiling Cai nominated Phyllis Ling. Phyllis Ling accepted the nomination. There were no other nominations.

Vote on Phyllis Ling for Secretary: Unanimous in favor. Phyllis Ling was seated as Secretary.

5. *Treasurer*

Chair Toy advised that other the Treasurer will be provided support by either hired consultants, friends, or board members to do the job, and to not be afraid of the amount of work. Julien Antelin noted that the Treasurer will have to take the live training before being officially designated as the Treasurer and given access to the portal.

Don Toy asked whether any members from El Pueblo wished to serve as Treasurer. All declined. Wilson Gee nominated Steve Rice. Steve Rice accepted.

Vote on Steve Rice for Treasurer: Unanimous in favor. Steve Rice was elected as Treasurer.

B. Discussion and possible action to appoint Bank Card Holder

C. Discussion and possible action to appoint a Second Bank Card Holder

D. Discussion and possible action to appoint Secondary Signatory

By default, the Treasurer, Steve Rice, is the Bank Card Holder. Miho Murai volunteered to be the Second Bank Card Holder and Second Signatory.

Motion: To approve Steve Rice as the Bank Card Holder, and Miho Murai as the Second Bank Card Holder and Second Signatory. (Don Toy motioned.)

Vote on Motion: Unanimous in favor. MOTION PASSED.

E. Discussion and possible action to appoint Alternate Signatory

No one volunteered to be the Alternate Signatory. Chair Toy suggested that if anyone has an interest, to let him know and this item can be added to the next agenda.

Public Comment: David Rockello emphasized the importance of having an Alternate Signatory in case the Treasurer or Second Signatory is on vacation or sick. Julien Antelin added that it helps in situations when a Signatory has a conflict of interest.

F. Discussion regarding the appointment of Neighborhood Council Liaisons:

1. *Los Angeles Neighborhood Council Coalition (LANCC) Liaison*
2. *Alliance of River Communities (ARC) Liaison*
3. *Homelessness Liaison*
4. *Budget Representative (2) (cf Budget Advocate)*
5. *Resilience Liaison*
6. *Sustainability Liaison*

Chair Toy asked DONE to provide a small synopsis of what each group does. Julien Antelin advised that this information is available on DONE's website.

Public Comment: David Rockello encouraged HCNNC to send representatives to go to Budget Day on Saturday. By default, the Treasurer and Chair are the representatives.

Public Comment: Susan O'Leary, a resident in Chinatown, volunteered to be the Budget Advocate liaison on a temporary basis because she was already planning to go. She can take notes and report back to the board.

Chair Toy recommended tabling the appointment of liaisons and committee members.

Item F tabled.

VI. **Election of Committee Members (7:41)**

- A. *Discussion regarding the composition of Standing Committees (per Article VII, Section 3.C committee Chairs are appointed by the Chair and confirmed by half majority of the Board)*

1. *Budget and Finance*
2. *Outreach and Communications*
3. *Planning and Land Use*
4. *Schools and Libraries*
5. *Arts, Parks, Recreation, and Culture*

Phyllis Ling asked whether individuals not on the board could be members of committees. She added that she would like to encourage stakeholders to participate. Julien Antelin clarified that the bylaws state that stakeholders can be committee members. Don Toy stated that he did not feel that individuals who were not elected should have the same rights on committees as those who were elected. Miho Murai supported encouraging stakeholders to participate. Paul Hanley supported the allowing non-board members to be liaisons, to help free up time of board members to do other things, since liaisons only report back, and don't make decisions.

Item A tabled.

VII. **Motions & Resolutions (7:44 p.m.)**

Huiling Cai confirmed she had not completed ethics training, and could not vote on funding items. Bryce Louie was ineligible to vote on funding items because he is under 18 years old.

- A. *Discussion and possible action to approve the payment of \$100 to St Peter's Italian Church for the rent of Casa Italiana for the first HCNNC meeting*

Public Comment: David Louie shared that El Pueblo is available for free.

Motion: To approve the payment of \$100 to St Peter's Italian Church for the rent of Casa Italiana for the first HCNNC meeting. (Wilson Gee motioned, Paul Hanley seconded.)

Vote on Motion: 15-Yes, 2-Ineligible. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes
Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Ineligible	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

- B. *Discussion and possible action to approve the payment up to \$800 to Continental Interpreting for the translation of the Agenda into Chinese*

Chair Toy asked to see the schedule of rates for translation. Julien Antelin noted that an invoice was submitted showing \$420 for translation of Agenda into Chinese and Spanish.

Chair Toy asked whether HCNNC could use another vendor that might be better and less expensive. Julien Antelin advised that there is a fund from DONE to reimburse for translation services, and if the board uses another vendor, those expenses will not be reimbursed.

Valerie Hanley recommended moving forward with payment for translation services, especially for the agendas, which were needed for the meeting, and for which there is already an invoice.

Motion: To approve the payment of \$420 to Continental Interpreting for the translation of the agenda into Chinese and Spanish. (Valerie Hanley motioned, Phyllis Ling seconded.)

Vote on Motion: 15-Yes, 2-Ineligible

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Yes
Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Ineligible	Don Toy	Yes
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

C. Discussion and possible action to approve the payment up to \$800 to Continental Interpreting for the live translation in Cantonese of the HCNNC board meeting of June 26th, 2019.

Chair Toy recommended tabling this item until there is an invoice. Valerie Hanley did not see a problem with approving this expenditure because it's an "up to" approval and the service is being provided at the meeting. Paul Hanley supported the payment because there is a fund from DONE that will reimburse HCNNC for the cost. Don Toy stated that the problem is that we are going along with what the City is providing. Don Toy asked if instead of approving up to \$800, if anyone knows what the actual cost might be.

Public Comment: Angelica Moyes has had experience with both of the City's approved vendors. She noted that rental of headsets is roughly \$250 for one briefcase of headsets, and the interpreter is roughly \$300 per meeting.

Board question about what would happen if the invoice ends up being more than \$600. Julien Antelin advised that the board would have to re-agendize and vote. He noted that HCNNC would be reimbursed from DONE for translation expenses.

Motion: To approve the payment of up to \$600 to Continental Interpreting for the live translation in Cantonese of the HCNNC board meeting of June 26th, 2019, and equipment rental. (Phyllis Ling motioned, Valerie Hanley seconded.)

Steve Rice asked how he can pay for something without an invoice. Julien Antelin clarified that the board was voting to authorize payment up to a dollar amount, so that once the invoice is received, he would be able to proceed with the payment. Don Toy questioned the process of having to go through the two City approved vendors. Paul Hanley commented that the approved vendors follow the guidelines of the City, give a fair and reasonable price, and have gone through the process of getting approved. Norma Garcia questioned why we needed to pay and then get reimbursed from DONE. Don Toy clarified that he cares about saving money for both the board and the City, and finding out about the cost. Valerie Hanley called the question.

Vote on Motion: 11-Yes, 2-No, 2-Abstain, 2-Ineligible. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	Ineligible	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	Abstain
Norma Garcia	Yes	Ne Hung Hom	No	Bryce Louie	Ineligible	Don Toy	Abstain
Wilson Gee	Yes	Mei Wah Lau	Yes	Miho Murai	Yes	Esther Woojan	Yes
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	No
Valerie Hanley	Yes						

D. Discussion about a bylaws amendment regarding the appointment of committee chairs. Article VII - Section 3.C: Change the sentence:

"All Committee Chairs shall be appointed by the Chair of the HCNNC and confirmed by half (1/2) majority vote of the Board." for

“All Committee Chairs shall be appointed by the Chair of the HCNNC and approved by the Board of HCNNC.”

Julien Antelin explained that “half majority” could be misinterpreted to mean “half of a majority”, or 25% of board members present. It was included on the agenda to make the board aware. Miho Murai commented that the proposed amendment appears vague. Even if it is implied that a simple majority is required because that is what is required to for the board to approve an action, she stating that a simple majority is what is required in that sentence.

Public Comment: David Louie asked whether the approval was a majority of all board members or majority of members present. Julien Antelin clarified it is a majority of board members present. Julien Antelin stated that once the preferred language is chosen, he would work with the board to distribute the proposed bylaws amendment to provide the required notice, without violating the Brown Act.

VIII. Administrative Items (8:08 p.m.)

A. Discussion and possible action regarding the organization of the administrative aspect of the neighborhood council:

1. Discussion and possible action to select the day, time and location of the regular board meeting

Chair Toy suggested tabling this item so that there could be further discussion about the day that would work best for everyone’s schedules. He suggested that board members submit in writing to him some times and days for discussion at the next meeting. Some wanted to discuss it at the meeting because everyone was there. Valerie Hanley stated that the El Pueblo members can’t attend on Wednesdays and Thursdays. Wilson Gee asked if regular meetings are on a monthly basis. Julien Antelin clarified that is up to the board; most boards meet monthly, but they are only required to meet once every 3 months. Miho Murai asked why they couldn’t discuss it now because people have other commitments, and it would be better to know sooner. Don Toy stated that the reason was that El Pueblo has just said they can only meet Mondays and Tuesdays, but that if they take a vote, there is a majority that can only meet on Wednesdays and Thursdays. He would like to try to work something out rather than voting right now. Miho Murai shared that she has a conflict on Thursdays, and that it would help if all board members could share their conflicts now. Phyllis Ling stated that she would like to make a motion to select Tuesday as the day of the regular meetings, and see how the vote turns out. Valerie Hanley asked Julien Antelin whether this conflicts with his schedule. Julien Antelin confirmed that he does not have a conflict on the first Tuesday of the month.

Motion: To set for HCNNC’s regular meeting date and time as the first Tuesday of the month at 6 p.m. (Phyllis Ling motioned, Valerie Hanley seconded.)

Wai So Yuan asked why Valerie Hanley was speaking up and saying all these things, what is it about? Valerie Hanley explained that the board was trying to pick a day for the regular meetings. Chair Toy asked whether the interpreter translated everything, and to ask if the she heard everything that he said, what Valerie said, and what Phyllis said. The interpreter said that she said that she understood some of the explanation given. Miho Murai asked whether the problem was needing a Toisan interpreter instead of a Cantonese interpreter. Chair Toy noted that they need both. Chair Toy repeated the motion, which was to have the first Tuesday of the month be the regular meeting day, at 6 o’clock.

Public Comment: David Rockello supported the first Tuesday of the month, as it is available for him, and it was good to have the meeting ASAP to jump start HCNNC. The first Tuesday of the month also does not conflict with HCNC board meetings.

Bryce Louie commented that he is a competitive fencer, and that he may miss some Tuesday meetings because of competitions. Chair Toy asked the interpreter to ask the Chinese-speaking members whether they understood, and the interpreter indicated that they did. Chair Toy asked Julien Antelin to repeat the motion.

Vote on Motion: 12-Yes, 5-No. MOTION PASSED.

	VOTE		VOTE		VOTE		VOTE
Huiling Cai	No	Tuong Hoang	Yes	Phyllis Ling	Yes	Steve Rice	No
Norma Garcia	Yes	Ne Hung Hom	Yes	Bryce Louie	Yes	Don Toy	No
Wilson Gee	Yes	Mei Wah Lau	No	Miho Murai	Yes	Esther Woojan	No
Paul Hanley	Yes	Xiao Ping Liang	Yes	Tony Quon	Yes	Wai So Yuan	Yes
Valerie Hanley	Yes						

Julien Antelin stated that regular meetings have a regular date, time, and location, so the board can work on deciding on a location at the next meeting.

2. Discussion about the organization of a board retreat (date, time and location).

Julien Antelin stated the goal of the retreat is to help them feel comfortable as board members to participate in discussions. They can explain how the City works, explain the plan for a Citywide Neighborhood Council System, go over the bylaws, the Brown Act, data that can be used for decision-making, and any other questions they have about being a board member.

Public Comment: David Rockello commented in support of a retreat.

IX. Board member comments and announcements

X. Requests and motions for future agenda items

Miho Murai requested a discussion about planning a community resource fair. The purpose of the fair would be for the board to share the resources of the various neighborhoods that we represent and to encourage community members to get involved.

Don Toy announced that HCNNC has funds remaining from the 2018-2019 fiscal year. He would like to draft a letter to Councilmember Cedillo to request that the full balance be rolled over to the 2019-2020 fiscal year. Paul Hanley asked whether that money had been earmarked for specific Formation Committee activities. Julien Antelin indicated that a total of \$31,500 had been allocated, and only a small amount was spent. There was comment that the remaining funds are approximately \$30,000. Julien Antelin added that there is a \$10,000 rollover for all NCs that is conditioned on the NC being in good standing by the end of July: MERs being approved, all documents and receipts in the portal, and the board having a trained Treasurer. Chair Toy asked if the board wanted to authorize a letter to request the rollover of the \$30,000 before the end of the fiscal year in June. Julien Antelin advised that this was not on the agenda and should not be discussed. Wilson Gee commented that he would take the risk of the board writing the letter because the funds would benefit the community.

Motion: To write a letter to request the full rollover of unspent HCNNC funds from the 2018-2019 fiscal year. (Wilson Gee motioned, Steve Rice seconded.)

Public Comment: David Rockello supported going forward with the request for rollover, but suggested saying that HCNNC will give any money beyond \$10,000 to NC Congress, the Empowerment LA Awards, and Budget Day, in order to make a big splash in the NC system.

Public Comment: David Louie warned that voting on something that is not on the agenda is a Brown Act violation. He suggested that Don Toy write the letter, so the board avoids the violation.

Wilson Gee asked whether taking the vote violates any rules. Chair Toy stated yes, but the money was for the benefit of the community. Steve Rice supported David Louie's suggestion.

Wilson Gee withdrew his motion.

Julien Antelin clarified that the letter from Don Toy would be from him as an individual, not on behalf of the entire board. Chair Toy recommended that any board members who have comments about this matter send them to the Secretary.

Chair Toy also noted that discussion of an official address for HCNNC will be on the next agenda.

Motion: To adjourn the meeting (Steve Rice motioned, Wilson Gee seconded.) Meeting was adjourned unanimously.

XI. Adjournment – Meeting adjourned at 8:34 p.m.

Officers

Don Toy Chair	Mei Wah Lau 1st Vice-Chair	Bryce Louie 2nd Vice-Chair	Phyllis Ling Secretary	Steve Rice Treasurer
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Neighborhood Representatives

Xiao Ping Liang Chinatown At-Large Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Mei Wah Lau Chinatown Business Owner/ Employee Representative	Wai So Yuan Chinatown Non-Profit Representative	Tuong Hoang Chinatown Residential Representative	Ne Hung Hom Chinatown Residential Representative
Paul Hanley El Pueblo At-Large Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Norma Garcia El Pueblo Business Owner/ Employee Representative	Valerie Hanley El Pueblo Non-Profit Representative	Huiling Cai Solano Canyon Residential Representative	Phyllis Ling Solano Canyon Residential Representative
Wilson Gee Solano Canyon Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Steve Rice Victor Height Business Owner/ Employee/ Non-Profit/ Property Owner Representative	Don Toy Victor Heights Residential Representative	Esther Woojan Victor Heights Residential Representative	Bryce Louie At-Large Youth Representative
Miho Murai At-Large Stakeholder	Tony Quon At-Large Stakeholder			

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